

APPLICANT pack

VOLUNTEER CHAPLAIN



A large, expressive orange brushstroke graphic that starts from the top left and sweeps diagonally across the page, ending near the bottom center. It has a textured, hand-painted appearance.

TABLE OF CONTENTS

CEO Welcome	3
About Langley	4
Benefits	6
ED&I and External Recognition	8
Job Description	9
Person Specification	11
Application Process	12

CEO WELCOME

As CEO of Langley Trust, I welcome you and thank you for your interest in working with us.

Langley is centred around the belief that everyone deserves another chance. We help people with convictions to transform their lives, promoting rehabilitation, preventing crime, and reducing re-offending.

We work with people of all faiths, and none, and believe that everyone is worthy of respect, no matter what their past looks like. Our work is challenging but so very rewarding for the right candidate and I invite you to look at the roles we have available.

They are varied and spread across the country, some with a requirement to be a practicing Christian, and many without. I am proud to say we are recognised within the Care, Justice and Housing sectors as an effective provider of services for vulnerable people who have convictions and who may have experienced failure with other placements.

I recognise that our staff and volunteers are the backbone of this organisation, helping clients on their transformation journey and providing care and support in keeping with Langley's values and Christian ethos. I am truly grateful for all that they contribute every day. I hope that this brief introduction to Langley and welcome from me inspires you to keep reading and find out more about working with us as we commit to seeing lives changed for the better.

Kind regards,

Tracy Wild
CEO



ABOUT Langley

WHO ARE Langley?

We are Langley Trust. We help people with convictions to transform their lives. Our work prevents crime, promotes rehabilitation, and reduces the risks of re-offending. As a Christian Charity working across England, we believe **everyone deserves another chance.**

THE Langley STATEMENT OF FAITH:

We believe all people are made in God's image, loved by Him regardless, called into community, offered renewal by His grace and promised His glory.

WHAT DOES Langley DO?

Langley provides housing, care and resettlement support for people leaving prison.

Provides specialist advice for people in prison and delivers a structured behavioural development programme in prison.

OUR CHRISTIAN FAITH IN ACTION

Whilst our projects are open to those of all faiths or none, our Christian faith is at the heart of all we do. Clients and staff are encouraged to explore the Christian faith through activities such as Alpha and 'Tea, Coffee and God' sessions. There are regular opportunities for prayer in all our projects and over the years we have seen many people come to faith and others see their lives enriched by knowing of God's love.



44

**I WAS MADE TO FEEL LIKE A PERSON BY
Langley AND THAT MADE ME BECOME A
PERSON. IT'S NOT JUST ALL TALK, IT'S
ACTUALLY REAL.**

Kevin
Client

LANGLEY TRUST VALUES

CHRIST-LIKE

RESPONSIBLE

Genuine

RESPECTFUL

VISIONARY

BIBLE REFERENCES

Philippians 2.5 • Hebrews 6.11 • 2 Corinthians 8.21
Matthew 7.12 • Jeremiah 29.11



LANGLEY TRUST SERVICES



LONGCROFT

PARK VIEW

CHATTERTON HEY

TEKOA HOUSE

BOX TREE COTTAGE

ASHDENE

MURRAY LODGE

HMP FOSSE WAY

CENTRAL SERVICES

ELIORA

THE KNOLE

MARIPOSA HOUSE

DORADO

KADESH

THE SHRUBBERY

HOUSE OF ST MARTIN

Complex Needs Care

Ashdene - Wakefield
Chatterton Hey - Bury
House of St Martin - Taunton
Longcroft - Lancaster
Mariposa House - London
Park View - Fleetwood
The Knole - Cheltenham
The Shrubbery - Kent

Specialist Advice

HMP Fosse Way -
Leicester (Serco)

Supported Housing

Box Tree Cottage (IAP) - Bradford
Dorado - London
Eliora - Bedfordshire & Northamptonshire
Kadesh - Medway Towns
Murray Lodge - Coventry
Tekoa House - Rochdale

Supported Housing places also at:

Ashdene - Wakefield
Park View - Fleetwood
The Knole - Cheltenham

OUR VOLUNTEER CHAPLAINS



Our **Volunteer Chaplains** are integral to the spiritual health of our services and teams. Working closely with our local and national leaders, they:

- Help to pass on the good news of Jesus' love;
- Spiritually encourage our clients and staff team through pastoral and prayerful support;
- Help to build strong relationships between local churches and the service.

WHAT ARE WE LOOKING FOR?

We are looking for lively and confident Christians, with a heart and a calling to see broken lives restored.

You can find the role description and person specification on pages 9-11

WHAT DO WE OFFER?

We offer our volunteer chaplains:

- Induction and ongoing training
- One-to-one supervision and feedback
- Membership of the Langley Chaplain Network
- Periodic retreats
- Out of pocket expenses
- Support from Head of Chaplaincy and Chaplaincy Manager



OVER THE YEARS GOD HAS CHANGED ME TO BEING SOMEONE WHO'S RELATIONAL. I DIDN'T COME HERE TO BRING GOD INTO IT - JESUS WAS ALREADY HERE. SO I COME TO EXPERIENCE JESUS, AND ITS BEAUTIFUL, BECAUSE IT WORKS BOTH WAYS.

Alan
Volunteer Chaplain



can YOU HELP US TRANSFORM LIVES?

VOLUNTEER CHAPLAINS need TO:

- Commit to the Trust's vision, values, and basis of faith
- Give 2-3 hours a week for an initial period of a year.
- Bring their Christian experience to enrich Langley House Trust.
- Sign up to the Apostle's Creed as a statement of their belief.
- Please note that a satisfactory Enhanced DBS check is required for this role.

**PLEASE JOIN US IN FURTHERING THE
FAITH ASPECT OF OUR WORK, HELPING
TO MAKE COMMUNITIES SAFER AND
CHANGE PEOPLE'S LIVES.**

**WE WOULD BE DELIGHTED TO
HEAR FROM YOU!**

JOB DESCRIPTION

JOB TITLE	Volunteer Chaplain
WORKPLACE	
HOURS	2-3 hours per week, flexible to suit own availability
ACCOUNTABLE TO	Service Manager
JOB PURPOSE	<p>Help to pass on the good news of Jesus' love;</p> <p>Spiritually encourage our clients and staff team through pastoral and prayerful support;</p> <p>Help to build strong relationships between local churches and the service.</p>
KEY INDICATORS FOR TAKING ON THIS ROLE	<p>A passion to share the love and name of Jesus with all who comprise the Langley family: staff, clients, their friends and family and other volunteers.</p> <p>A passion to promote the work of Langley among churches local to the service you will be serving.</p> <p>A passion to see ex-offenders supported to find the fullness of life, and to thrive as they discover who God made them to be.</p> <p>A personal faith that is deep, resilient, hope filled and outgoing.</p>

KEY RESPONSIBILITIES

(This list is not exhaustive but is indicative of your main areas of work)

The Service Manager is the spiritual leader of each service and the chaplain works to their lead, bringing their own unique gifts and talents to the role, working with other chaplains and churches to further the work and improve the missional outcomes of Langley's work.

Missional outcomes are:

- To see each client's life changed and transformed (John 10.10)
- To see the lives of staff and clients renewed (2 Cor 5.17)

There are 5 key aspects to the work of a chaplain at Langley:

1) Pastoral presence

- Chaplains are a pastoral presence, their prayerfulness, personal holiness and compassion for others will be evident whenever they come onto Langley premises and felt from afar when they can't. They are not professionals and must refer people for appropriate interventions if they believe a new need has been uncovered.

2) Prayer

- Is a key part of the role, praying for the project when at home, praying with service staff, clients and volunteers in person, one2one, and in groups, offering prayer ministry and appropriate ministry and ensuring each new client is met within their first two weeks at Langley and offered prayer.

3) Passing on good news

- All chaplains are expected to share the good news of Jesus love and saving grace, for it is the forgiveness of God that can turn a life around, it is the impartation of the Holy Spirit that can bring renewal to all our lives. Chaplains are expected to be able to lead a person to faith in Jesus.

4) Presence of God

- Creating weekly opportunities for clients to be guided into the presence of God, through bible study, prayer meetings, Coffee, tea and God sessions, contemplative moments.

5) Promote Langley to local churches

- We seek to engage the support of 3-5 churches in the vicinity of each of our services, some may pray, others may give financially or in kind, and others may raise up volunteers or prayer groups. We want our chaplains to be at the fore (supported by the church engagement team) in promoting local church engagement.

POINTS OF CONTACT / EXPECTATIONS OF a CHAPLAIN

Key contacts

1. Service Manager - provides on-site supervision, and overall project leadership.
2. Chaplaincy Manager – coordinates recruitment, training and provides administrative support. Point of contact for any issues that cannot be resolved at project level.
3. Local Church leaders.
4. Langley Head of Chaplaincy & Director of Chaplaincy

Expectations

1. DBS compliance
2. Safeguarding training
3. Confidentiality
4. Monthly chaplaincy data returns
5. Written notes as requested by the Service Manager or the Chaplaincy Manager
6. Attendance at the bi-monthly Chaplains Network Meeting (held on Microsoft Teams)
7. Attendance at the annual retreat

PERSON SPECIFICATION

1. A lively and confident Christian faith that can be articulated in a relevant manner*.
2. A strong calling to minister amongst vulnerable people, particularly ex-offenders.
3. A quiet resilience with a sense of humour and a servant heart.
4. A friendly discerning disposition and a spirit of non-judgemental graciousness.
5. A desire to embrace those of other faiths and none, issues of diversity and equality.
6. A willingness to work within the Trust's confidentiality policy.
7. A team player with some leadership skills and entrepreneurial initiative.

* Volunteer chaplains are asked to sign our statement of their Christian belief.

APPLICATION PROCESS

If you would like you to find out any more about the role, please contact the team on chaplaincy@langleytrust.org.

To apply, please submit an application on the Langley Trust Chaplaincy page that can be found [here](#).

1. Initial enquiry & application pack sent to potential Chaplain
2. Informal discussion with Chaplaincy Manager regarding vacancies.
3. Introductory meeting with Service Manager.
4. Formal interview with Service Manager, and one of the chaplaincy team personnel.
5. If proceeding, Langley's Human Resources Administrators begin recruitment administration:
 - Enhanced DBS application
 - Two references taken up (at least one from your church minister)
 - Occupational health care assessment (external)
6. When the recruitment administration has completed, the Service Manager will be notified and a start date agreed with the new Chaplain.
7. The new Chaplain will be complete a Chaplain and Service Induction.



For more information about Langley Trust please visit our careers page:

langleytrust.org/careers/

